Name _____

HOSA Internship Learning Targets

I will be able to…

HOSA Student Organization	Huh?	Pretty Good	Got It!
Be an effective leader in my community			
Recognize needs in my community			
Conduct myself professionally in a meeting			
Compete in HOSA simulations			
Understand the importance of getting along with others			
Develop verbal and non-verbal communication skills			
Demonstrate occupational competencies			
Broaden knowledge, skills, and attitudes			
Expand leadership and human relation skills			

Orientation to HOSA Internship	Huh?	Pretty Good	Got It!
Understand leadership styles			
Understand leadership duties			
Organize and run community service projects			

Safety on the Job	Huh?	Pretty Good	Got It!
Identify indirect and direct causes of accidents at the workplace			
Compare the costs of workplace accidents to the employee, employer, and economy			
Identify ways to prevent accidents on the job			
Understand what to do when an accident occurs on the job site			
Understand the role of the government in protecting your health			

Diversity in the Workplace	Huh?	Pretty Good	Got It!
Identify diversity trends			
Identify benefits of diversity in the workplace			
Identify types of harassment in the workplace			
Take action against harassment and discrimination in the workplace			

Name _____

Workplace Skills	Huh?	Pretty Good	Got It!
Develop my workplace skills through Supervisor-Intern Communication			
Develop my workplace skills through Professionalism			
Develop my workplace skills through Time Management			
Develop my workplace skills through Quality of Work			
Develop my workplace skills through Ethics/Integrity			
Develop my workplace skills through Critical Thinking Skills			
Develop my workplace skills through Punctuality, Attendance, and Preparedness			
Develop my workplace skills through Selection of Tools / Technology			
Develop my workplace skills through Problem Solving			
Develop my workplace skills through Attitude			
Develop my workplace skills through Focus on the Task			
Develop my workplace skills through Working with Others			
Develop my workplace skills through Initiative			

Career Planning	Huh?	Pretty Good	Got It!
Identify my personal interests and talents			
Understand why I must consider my abilities, aptitudes, and interests when planning my career			
Determine my personal priorities and goals			
Identify the various career clusters and the jobs within those clusters			
Identify the educational requirements for the careers that interest me			
Identify what is important to me about a career including: salary, benefits, advancement opportunities, and working conditions			

Career Portfolio	Huh?	Pretty Good	Got It!
Understand the purpose of and properly format a Cover letter			
Understand the purpose of and properly format a Resume			
Understand the purpose of and properly format a References			
Understand the purpose of and properly format an Application			
Understand the purpose of and properly format Interview Questions			
Understand the purpose of and properly format a Thank You Letter			
Understand the purpose of and properly format a Resignation Letter			

Name _____

Confidentiality	Huh?	Pretty Good	Got It!
Describe the Health Insurance Portability and Accountability Act (HIPAA).			
Identify ways to keep electronically stored information private.			
Identify actions that constitute breach of privacy.			
Describe some of the consequences of breach of privacy.			
Identify privacy rules in special settings.			
Describe how privacy rules can require exceptions to the privacy laws.			
Describe the Health Insurance Portability and Accountability Act (HIPAA).			
Identify ways to keep electronically stored information private.			
Identify actions that constitute breach of privacy.			

Health Insurance Portability and Accountability Act (HIPAA)	Huh?	Pretty Good	Got It!
Describe the overall purpose and goals of the Health Insurance Portability and Accountability Act.			
Explain the role of the individual healthcare worker in ensuring compliance to HIPAA reforms.			
Demonstrate compliance with data security.			

Name _____

Bloodborne Pathogens	Huh?	Pretty Good	Got It!
Identify three bloodborne pathogens of most concern to healthcare workers.			
Explain OSHA's Universal Precautions regulation, the CDC's Standard Precautions recommendation, and the difference between them.			
Describe how engineering controls, work practice controls, and personal protective equipment protect healthcare workers from bloodborne pathogens.			
Identify seven safety characteristics of safer needle devices.			
Describe the evaluation process for the selection of safer medical devices and key participants in the evaluation.			
Describe postexposure steps to take following an accidental exposure to potentially infectious material.			